WAKE COUNTY
PUBLIC SCHOOL SYSTEM

Si necesita servicios de traducción gratuitos para comprender los procesos escolares, llame al (919) 852-3303

إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

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यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए नि:शुल्क अनुवाद सेवाएं चाहिए, तो (919) 852-3303 पर कॉल करें

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919) 852-3303

Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại (919) 852-3303
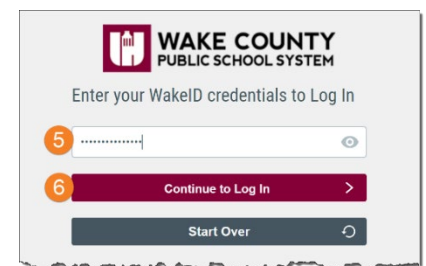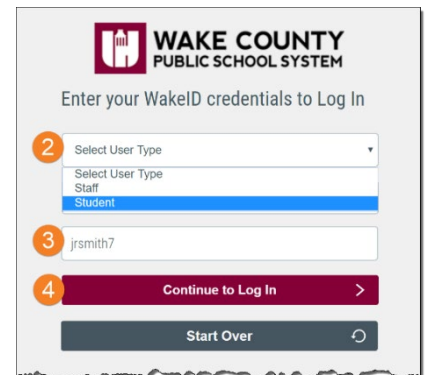
如果您需要免费翻译服务来了解学校流程，请致电 (919) 852-3303

The WakeID Portal allows you to access several WCPSS tools and applications including Google, Canvas, Office 365, and more. Use this document to help you log into WakeID for the first time. To learn more about your WakeID, visit http://mywakeid.wcpss.net.

IMPORTANT:

- Initial password for **all** students is your student ID number.
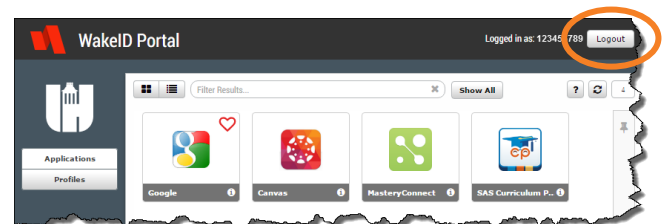- Students in **grades 3-13** must change their password after first login (see page 2).

Student Login: All Grades

1. Using **Google Chrome or Firefox**, visit http://wakeid.wcpss.net.

2. Click **Select User Type** and choose **Student**.

3. Enter your **WakeID**. (for example: jrsmith7)

4. Click **Continue to Log In**.

5. Enter your **WakeID Password**.
   - The **default** password is your **student ID** number.

6. Click **Continue to Log In**.
   - Login is **complete** for students in **grade K-2**.
   - If this is your first time logging in, students in **grades 3-13** must **continue** to the next section to change their password (see page 2).

After a successful login, the **Applications page** will be displayed.

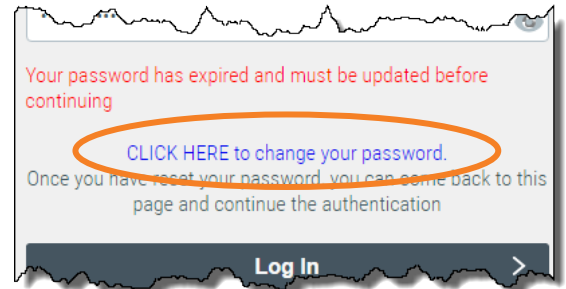IMPORTANT: Click **Logout** when done.

Change Password on First Login: Grades 3-13 <u>Only</u>

After logging into WakeID for the first time, students in grades 3-13 must change their password.

1. Complete instructions **on page 1**.

2. Click **CLICK HERE to change your password.**
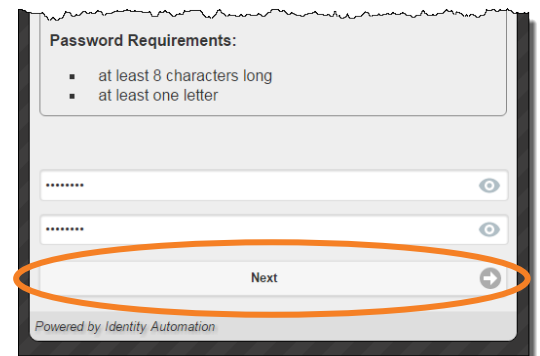
    The link will only display:
      - for students in grades 3-13.
      - after valid credentials are entered.
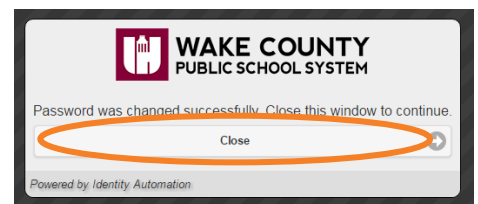
3. Update your **password**.

      - Follow **Password Requirements** displayed.
      - Cannot be your student ID.
      - Enter your **new password** in both fields.

    NOTE: Your **WakeID password** is **one password** that allows access to multiple WCPSS applications.

4. Click **Next**.

5. Click **Close**.

WakeID password is changed.

      - **NEVER share** this password with others.
      - Return to http://wakeid.wcpss.net to login.